

**18 November 2015**

**Ordinary Council**

**Members' Questions on Chairs' Reports**

*Report of: Philip Ruck – Head of Paid Service*

*Wards Affected: All*

*This report is: Public*

**1. Executive Summary**

- 1.1 In accordance with the Council's Constitution a brief written report by each committee Chair covering their area of responsibility is included in this agenda.
- 1.2 Any member may ask a Chair a written or oral question on
  - (a) any matter included in a Chair's written report; or
  - (b) any matter in relation to which the Council has powers or duties or which affects the Council's area and which falls within the area of responsibility of the Chair's committee.
- 1.3 The period allowed for Chairs' reports, written and oral questions and answers will not exceed 60 minutes without leave of the Mayor.

**2. Appendices to this report**

Appendix A – Chairs' reports

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